



Green Suppliers Network Review Baseline Metrics Worksheet

While review teams are encouraged to attempt gathering lean and environmental data during the pre-review period, most suppliers do not have the resources or the recordkeeping to support an extensive effort. Review teams should be prepared to gather environmental data during the review event, and can use this sample worksheet to facilitate this effort.

Baseline Lean Metric	
Annual revenue	\$
Cost per unit product	\$
Labor overhead	\$
Materials overhead	\$
Operating margin	\$
Amount of Inventory	\$
Inventory turnover time	days, weeks
Percent on-time deliveries	%
Percent rework	%
Percent available machine run time	%
Number of employees	employees
Average employee turnover	years
Average employee pay	\$
Amount annual revenue per employee	\$

Baseline Clean Metric	
Material purchasing costs	\$
Hazardous materials used	pounds
Non-hazardous/solid waste generated	pounds
Energy use	kWh, Btu
Water use	gallons
Wastewater discharged	gallons
Water pollution discharged	gallons
Disposal costs	\$
Recycled materials	pounds
Revenue generated from recycling	\$
Air pollution reduced	metric tons

Baseline Clean Metric	Sources of Baseline Clean Information
Materials purchasing cost	Purchasing records for the material inputs used.
Nonhazardous/solid waste generated	Solid waste service bills with tonnage, if available; if not, accurately estimate.
Energy use	Monthly electricity data, or at a minimum, the annual cost for electricity purchased for the last full year; estimate if not available.
Water use	Best level of detail for water use data, or at a minimum, the annual cost of water and sewer purchased for the last full year.
Waste disposal costs	Hazardous and solid waste service costs for the last full year and tonnage if tracked; estimate if not available.
Water pollution discharged	Annual SARA 313 Toxic Release Inventory Form R; or any annual reporting necessary to demonstrate compliance for any state environmental permits.
Recycled materials	Recycling hauler records, if available; if not, accurately estimate.
Air pollution	Annual SARA 313 Toxic Release Inventory Form R, or any annual reporting necessary to demonstrate compliance for any state environmental permits